



Log in

[Forgot Username or Password?](#)

Logging in for the first time?

[Create a Username](#)

Filing a Sales Tax Return

Register a new business, file returns and make payments without creating a myconnect username. Available forms to file non-logged on include: Attorney Occupational Tax, Estate and Gift Tax, and Controlling Interest Tax. For other returns and filing options, login with your Connecticut Registration Number.

- > [New Business/Need a CT Registration Number?](#)
- > [Make a Bill Payment](#)
- > [Apply/Renew Tax Exemption Form](#)
- > [File Returns/Extension](#)

Individuals can make payments and file certain forms without logging in. Click on a link below for more options. DRS recommends you create a username for all filing transactions.

- > [Make a Payment or Estimated Payment](#)
- > [File Returns/Taxes](#)
- > [File an Extension](#)
- > [Where's my Refund?](#)
- > [What's My 1099-G Amount?](#)
- > [Upload Earned Income Tax Credit \(EITC\) Documents](#)
- > [File your Earned Income Tax Credit \(EITC\) Protest](#)
- > [View Tax Calculators](#)

Shortcuts to other DRS resources

- > [Make a Warrant Payment](#)
- > [myCTREC - Connecticut Real Estate Conveyance Tax Electronic Filing Portal](#)
- > [Earned Income Tax Credit Information \(EITC\)](#)
- > [DRS Publications](#)
- > [New Businesses Portal](#)
- > [Individual Income Tax Information](#)
- > [Third Party Bulk Filers Information](#)





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[Create a Username](#)

The data you see in this tutorial is completely fictitious. It was made for instructional purposes only. Any resemblance to a real person or business is completely coincidental.



> [View Tax Calculators](#)





Once you are logged in to **myconneCT**, the Summary page is displayed. Locate the Sales & Use account for which you would like to file your return.

To begin filing your return, click the **File Now** hyperlink next to the “Return Period Ending On...” text.

[Summary](#) [Action Center](#) [Settings](#) [More...](#)

Filter

Sales & Use
SAILING SALES, INC
81 NORTH ST
BRISTOL CT 06010-4152

Return Period Ending On 31-Jul-2023 [> File Now](#)
Monthly Filer
Due
31-Aug-2023

Account [> View/File Returns and View Period Detail](#)
Account ID: 0199972387 [> Make a Payment](#)
CT Registration No: 100800171001
Balance
\$1,463.00



< SAILING SALES, INC

OS-114 Sales and Use Tax Return

31-Jul-2023

Sales & Use

100800171001

SAILING SALES, INC

\$0.00

Balance Due

31-Aug-2023

Due Date

Click the appropriate check box(es) to select your tax rate(s) and then click **Next**. In this example, we have selected *General Sales and Meals*.

Please Select Your Tax Rates

Connecticut has several different Sales and Use tax rates. Select all rates in which you have collected Sales and Use tax for. You will be guided to enter the applicable amounts at each rate.

General Sales - 6.35% Tax Rate



Meals - 7.35% Tax Rate



Luxury - 7.75% Tax Rate



Rental of Passenger Motor Vehicles - 9.35% Tax Rate



Cancel

Save Draft

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Next >

Enter the return line items for *General Sales*.

Once you have completed lines 1 - 6, the total in line 7 is calculated for you. Select whether you have deductions to enter, then click **Next**.

For form instructions, please click [here](#).

Return Line Items - General Sales (6.35%)

Column 1: 6.35% Tax Rate

1. Gross receipts from sales of goods	32,350.00
2. Gross receipts from leases and rentals	0.00
3. Gross receipts from labor and services	0.00
4. Goods purchased by your business subject to use tax	0.00
5. Leases and rentals by your business subject to use tax	0.00
6. Services purchased by your business subject to use tax	0.00
7. Total (Sum of lines 1 through 6)	32,350.00
Do you have any deductions to enter?	<input type="button" value="No"/> <input checked="" type="button" value="Yes"/>

You will be able to enter your deductions on the next page after you click "Next"

Cancel

Save Draft

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< SAILING SALES, INC

OS-114 Sales and Use Tax Return

\$1,851.00

Balance Due

31-Jul-2023

Enter deductions for *General Sales*. Click into the **Deduction** field and select the deduction from the drop-down list. Enter the amount in the **Deduction Amount** column.

Once you have added all deductions, click **Next** to continue.

Deductions - General Sales (6.35%)

- Enter any non-taxable deductions in the table below. First select your deduction, and then enter the deduction amount in the Deduction Amount column. Your total deductions will be summarized and displayed on the following page.
- If you have deductions for line 74, 82, or 84 the system will automatically calculate these for you. Simply enter your gross receipts into the Deduction Amount column. The Calculated Deduction column will represent the amount being deducted for this filing.

Deduction (Click in the field below to select your deduction line item)	Deduction Amount	Calculated Deduction
X 39 - Charitable or religious organizations - sales of goods	3,200.00	3,200.00
1 Rows	3,200.00	3,200.00

Cancel

Save Draft

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Next >



< SAILING SALES, INC

OS-114 Sales and Use Tax Return

\$2,476.00

Balance Due

31-Jul-2023

Now, enter the return line items for *Meals*.

Once you have completed lines 1 - 6, the total in line 7 is calculated for you. Select whether you have deductions to enter, then click **Next**.

Return Line Items - Meals (7.35%)

Column 2: 7.35% Tax Rate

1.	Gross receipts from sales of goods	8,500.00
2.	Gross receipts from leases and rentals	Not Applicable
3.	Gross receipts from labor and services	Not Applicable
4.	Goods purchased by your business subject to use tax	0.00
5.	Leases and rentals by your business subject to use tax	Not Applicable
6.	Services purchased by your business subject to use tax	Not Applicable
7.	Total (Sum of lines 1 through 6)	8,500.00
Do you have any deductions to enter?		<input checked="" type="radio"/> No <input type="radio"/> Yes

Cancel

Save Draft

< Previous

Next >

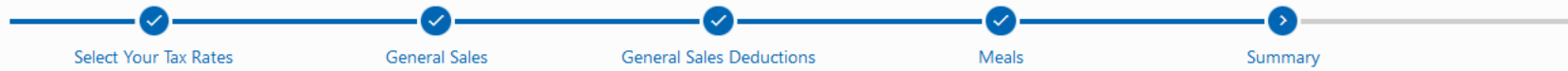


< SAILING SALES, INC

OS-114 Sales and Use Tax Return

\$2,476.00

Review the return summary calculations...



For form instructions, please click [here](#).

General Sales Summary (6.35%)

7.	Total (From previous steps)	32,350.00
8.	Deductions	3,200.00
9.	Difference between total and deduction (Line 8 subtracted from line 7)	29,150.00
10a.	Amount of tax due (Line 9 multiplied by 6.35%)	1,851.00

Please click here if you collected additional sales tax that was not reported above



Meals and Beverages Summary (7.35%)

7.	Total (From previous steps)	8,500.00
8.	Deductions	0.00
9.	Difference between total and deduction (Line 8 subtracted from line 7)	8,500.00
10a.	Amount of tax due (Line 9 multiplied by 7.35%)	625.00

10a.	Amount of tax due (Line 9 multiplied by 6.35%)	1,851.00
	Please click here if you collected additional sales tax that was not reported above	<input type="checkbox"/>

Meals and Beverages Summary (7.35%)

7.	Total (From previous steps)	8,500.00
8.	Deductions	0.00
9.	Difference between total and deduction (Line 8 subtracted from line 7)	8,500.00
10a.	Amount of tax due (Line 9 multiplied by 7.35%)	625.00
	Please click here if you collected additional sales tax that was not reported above	<input type="checkbox"/>

Line Item Summary

10.	Total tax due (Sum of line 10, columns 1, 2, 3, and 4)	2,476.00
11.	Credits for any advance payment of tax for this period - (For amended returns only - Not less than zero)	0.00
12.	Net amount of tax due (Line 11 subtracted from line 10)	2,476.00
	Are you claiming Film Production Tax Credit? Click here for more information *	<input type="checkbox"/> No <input type="checkbox"/> Yes
13b.	Estimated penalty	0.00
13a.	Estimated interest	0.00
13.	Total penalty and interest	0.00
14.	Total due (Sum of lines 12 and 13)	2,476.00

...and review for line items with asterisks. These indicate information is required.

If you need to make corrections, use the **Previous** and **Next** buttons located at the bottom of the page. To complete the return at later time, click the **Save Draft** button.

Once you have completed your review, click **Next**.

9.	Difference between total and deduction (Line 8 subtracted from line 7)	8,500.00
10a.	Amount of tax due (Line 9 multiplied by 7.35%)	625.00
	Please click here if you collected additional sales tax that was not reported above	<input type="checkbox"/>

Line Item Summary

10.	Total tax due (Sum of line 10, columns 1, 2, 3, and 4)	2,476.00
11.	Credits for any advance payment of tax for this period - (For amended returns only - Not less than zero)	0.00
12.	Net amount of tax due (Line 11 subtracted from line 10)	2,476.00
	Are you claiming Film Production Tax Credit? Click here for more information	<input checked="" type="radio"/> No <input type="radio"/> Yes
13b.	Estimated penalty	0.00
13a.	Estimated interest	0.00
13.	Total penalty and interest	0.00
14.	Total due (Sum of lines 12 and 13)	2,476.00

Cancel	Save Draft	< Previous	Next >
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< SAILING SALES, INC

OS-114 Sales and Use Tax Return

31-Jul-2023

Sales & Use

100800171001

SAILING SALES, INC

\$2,476.00

Balance Due

31-Aug-2023

Due Date



Please Select a Payment Method

Pay with using Bank Account or Credit Card

Select this option to make a payment with this return. You will have the option to make a payment with a bank account or credit card. The direct payment option allows you to transfer funds by authorizing the Department of Revenue Services and its designated Financial Agents to electronically debit your bank account for the amount of your tax payment.

ACH Credit/Pay After Filing

Selecting this payment option **does not** automatically initiate your payment. The confirmation number you will receive with this return only acknowledges the filing of the return. You **must** initiate a payment separate to this filing.

Only those taxpayers who are currently registered for and who already pay by ACH credit may use this option.

Cancel

Save Draft

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Next >

If there is a tax due amount, you will be prompted to submit payment. Select your preferred payment method, then click **Next**.



< SAILING SALES, INC

OS-114 Sales and Use Tax Return

31-Jul-2023

Sales & Use

100800171001

SAILING SALES, INC

\$2,476.00

Balance Due

31-Aug-2023

Due Date



Payment Options

How do you want to pay?

- Bank Account**
Use your bank account to make an ACH debit payment
- Credit Card**
Use your credit card to make a payment

Cancel

Save Draft

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Next >

Select the desired payment option and click **Next**. In this example, we have selected Bank Account.



< SAILING SALES, INC

Enter the payment amount, then confirm the payment amount and date. Select the payment type. Most will select *Direct Payment*.



If the funds for this payment come from an account outside the United States, choose 'IAT Direct Payment' as the payment channel type.

Debit Block Codes:

A debit block is when you have notified your bank or financial institution to reject all debit requests against your account unless you have provided a specific "debit block code". For more information and a listing of debit block codes, [click here](#)

If this is the first payment using this bank account through **myconneCT**, an account validation will be sent to the bank. The payment withdrawal from your bank may take **up to five (5) business days**. Once the payment has been processed from your bank, the original payment date will be honored.

Pay with Bank Account

Amount	<input type="text" value="2,476.00"/>
Confirm Amount	<input type="text" value="2,476.00"/>
Payment Date	<input type="text" value="09-Aug-2023"/>
* Type	<div style="border: 1px solid green; padding: 2px;"><p>Required</p><p>Required</p><p>Direct Payment</p><p>IAT Direct Payment - Funded from outside US</p></div>

Cancel

Save Draft

< Previous

Next >

If the funds for this payment come from an account outside the United States, choose 'IAT Direct Payment' as the payment channel type.

Debit Block Codes:

A debit block is when you have notified your bank or financial institution to reject all debit requests against your account unless you have provided a specific "debit block code". For more information and a listing of debit block codes, [click here](#)

If this is the first payment using this bank account through **myconneCT**, an account validation will be sent to the bank. The payment withdrawal from your bank may take **up to five (5) business days**. Once the payment has been processed from your bank, the original payment date will be honored.

Pay with Bank Account

Form fields for payment: Amount (2,476.00), Confirm Amount (2,476.00), Payment Date (09-Aug-2023), Type (Direct Payment), Routing Number (323070380), Bank Name (BANK OF AMERICA, N.A.), Account Number (12345678), Confirm Account (12345678), Bank Account Type (Checking), Save for future use (No).

Once you have entered all required payment information, click **Next**.
Note: When paying with a Bank Account, you can save your information for future use.

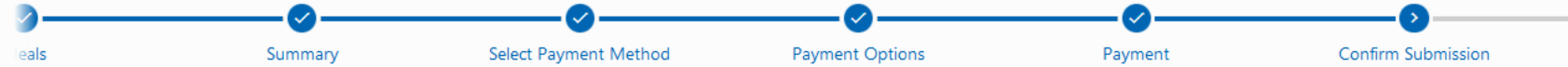
OS-114 Sales and Use Tax Return

31-Jul-2023

\$2,476.00

Balance Due

Enter your electronic signature, then click **Submit**.



Confirm Submission

Terms and Conditions

I authorize (1) the Connecticut Department of Revenue Services and its designated Financial Agents to initiate a Direct Payment (automatic withdrawal) from the financial institution account designated in this transaction for payment of my Connecticut tax, and (2) my financial institution to debit the entry to my account.

The amount of the Direct Payment will be: \$2,054.00 and will be initiated on 09-Aug-2023.

I understand that if the Connecticut Department of Revenue Services does not receive full and timely payment of my tax liability, I will remain liable for the tax liability and all applicable interest, penalty and return item charges. **Note:** In some instances, your account will be debited on the next business banking day.

Declaration of Taxpayer(s)

I declare under the penalty of law that I have examined this return (including any accompanying schedules and statements) and, to the best of my knowledge and belief, it is true, complete, and correct. I understand the penalty for willfully delivering a false return or document to DRS is a fine of not more than \$5,000, imprisonment for not more than five years, or both.

Once you have agreed that all the information is correct, select "Submit" below to complete this filing. Upon successful filing, you will receive a confirmation number and the option to print a copy of this filing information.

Sign Here

Date

Taxpayer Signature
(Enter Name)

Cancel

Save Draft

< Previous

Submit



< SAILING SALES, INC

Confirmation

Your return has been submitted to the Connecticut Department of Revenue Services. The return will be posted to your account after your submission is processed. Your confirmation number is:
0-000-035-316

Filing Details:

Date Submitted: 8/9/2023 12:27:36 PM
Customer Name: SAILING SALES, INC
Tax Type: Sales & Use
Form Type: Form OS-114 SUT
Period End: 7/31/2023
Payment Type: ACH Debit/Direct Payment
Amount of Payment: \$2,476.00

Upon successful submission of your return and payment, you will be directed to a Confirmation page. If you wish to print a copy of the return for your records, click the **Printable View** button to open a PDF version of the return in your browser.

OOPS? If you want to make a change, it is not too late. While a return is still pending, you can return to your account, view your submission, and edit as necessary.

Printable View

OK

Form OS-114 SUT Printout (myconneCT Taxpayer Copy)

Connecticut Sales and Use Tax Return

Period Ending On: 31-Jul-2023

Date Submitted: 09-Aug-2023

Organization Name: SAILING SALES, INC

Business Trade Name:

CT Tax Registration No.: 100800171-001

FEIN: 06-1234567

Due Date: 31-Aug-2023

Contact Name: Benjamin Watson

User's Web Logon: SailingInc

User's Email: bwatson@sailing.com

User's Phone: +1 (860) 293-4829

Payment Information

Account Type: Checking

Routing Number: 323070380

Bank Name: BANK OF AMERICA, N.A.

Payment Date: 8/9/2023

Account Number: ****5678

Payment Amount: \$2,476.00

Confirmation Number: 0-000-035-316

If you are no longer subject to the tax in Connecticut; please go to the "More..." tab and then "Taxpayer Updates" to close your tax.

Please note: You are responsible to file/pay all returns for any tax type(s) you are closing through the end of the close date.

General Sales (6.35% Tax Rate):

1. Gross receipts from sales of goods	1.	\$	32,350.00
2. Gross receipts from leases and rentals	2.	\$	0.00

You can use the browser tools to print a copy of the return for your personal records.

Important: Do not mail this confirmation page to the agency. Mailing in the confirmation page could result in duplicate filings and delayed processing of your return.

2. Gross receipts from leases and rentals	2.	\$	0.00
3. Gross receipts from labor and services	3.	\$	0.00
4. Goods purchased by your business subject to use tax	4.	\$	0.00
5. Leases and rentals by your business subject to use tax	5.	\$	0.00
6. Services purchased by your business subject to use tax	6.	\$	0.00
7. Total (Sum of lines 1 through 6)	7.	\$	32,350.00



< SAILING SALES, INC

Confirmation

Your return has been submitted to the Connecticut Department of Revenue Services. The return will be posted to your account after your submission is processed. Your confirmation number is:
0-000-035-316

Filing Details:

Date Submitted: 8/9/2023 12:27:36 PM
Customer Name: SAILING SALES, INC
Tax Type: Sales & Use
Form Type: Form OS-114 SUT
Period End: 7/31/2023
Payment Type: ACH Debit/Direct Payment
Amount of Payment: \$2,476.00
Payment Date: 8/9/2023

If this is the first payment using this bank account through **myconneCT**, an account validation will be sent to the bank. The payment withdrawal from your bank may take **up to five (5) business days**. Once the payment has been processed from your bank, the original payment date will be honored.

If you are no longer subject to the Sales & Use tax in Connecticut; please go to the "More..." tab and then "Taxpayer Updates" to close your Sales & Use tax.

Please note: You are responsible to file/pay all returns for any tax type(s) you are closing through the end of the close date.

OOPS? If you want to make a change, it is not too late. While a return is still pending, you can return to your account, view your submission, and edit as necessary.

Printable View

OK

Click **OK** to return to the Summary page.



Not seeing what you're looking for? Click the 'More...' tab for other options such as updating names, addresses, and viewing correspondence.

The status of the return is *Submitted*. Once the return has been processed, the status will display as *Return Filed*.

Summary Action Center Settings More...

Filter

Sales & Use

SAILING SALES, INC
81 NORTH ST
BRISTOL CT 06010-4152

Return Period Ending On 31-Jul-2023 > [View Submission](#)
 Monthly Filer
 Status
Submitted

Account > [View/File Returns and View Period Detail](#)
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